



Flathead County  
Emergency Medical Services  
Administrative Board

Flathead County EMS  
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EMS Administrative Board Meeting  
April 16, 2012  
Flathead Emergency Communications Center

**Members Present**

Wayne Miller, MD  
Bob Kun  
Chuck Curry  
Jason Spring

**Absent**

Velinda Stevens

**Call to Order**

Meeting was called to order by Dr. Miller at 1:30p.

**Approval of Agenda**

MOTION to approve agenda as received, Kun

SECOND, Curry  
Approved

**Approval of Minutes**

MOTION to approve Minutes for January 23, 2012 with no modifications, Curry

SECOND, Kun  
Approved

**Citizen Comments**

None

**User Advisory Group** – Scott Miller was absent so Brower reported that the group met in March and Scott Miller is new Chair and Tracy Norred Co-Chair. The group had a list of trainings that they would like to see, also the funding formula was discussed and no changes were recommended. Dr. Miller asked about any meeting that occurred after the MCI exercise at the Airport. An after action review was done but nothing after that.

**Budget Review** – Granger reviewed the proposed 2013 FY year budget with the Board. A motion was made to approve the proposed budget as presented by Spring, seconded by Kun, carried.

**Medical Director Report** – Dr. Briles absent, no report.

**Others Present**

Mary Granger  
Lance Westgard  
James Brower  
Juanita Nelson  
Linda Chambers  
Dave Dedman  
Calvin Beringer  
Darla Katzenmeyer

### **EMS Manager Report-** Mary Granger

**Run Reviews** – Dr. Briles and Granger have been going around to the Agencies for agency run reviews.

### **EMD Update** –

- New EMD system is in place and working well. Have asked units to give feed back to the office so we can do some QA.

**Lead Instructor** – Ken Threet held a Lead Instructor class this past weekend at the hospital, at that class he also updated those in attendance on the new proposed rules of licensing. If these changes come we will need to do some transition classes for EMS personnel.

**Canyon QRU** – Canyon QRU and Coram/West Glacier Fire are merging, starting on May 15<sup>th</sup> Canyon will no longer be paged and Coram will be paged. The funds from Canyon QRU have been transferred to Coram/West Glacier Fire. Coram has a QRU Non-Transport license and they have about 9 personnel ready to take an EMR class from Bob Lee.

**Olney Fire** – Olney Fire is very low on personnel and they are unsure of their availability. Granger will talk with them and Whitefish Fire and find a solution.

### **Other Business/Future Agenda Requests**

- Curry updated the Board on the 911 Administrative Board Meeting; they are working on the Director's job description.
- The Board would like a representative from Bigfork Fire and Olney Fire at May 21<sup>st</sup> meeting.

### **Board Member Comments** - None

Next meeting scheduled for May 21, 2012

**Meeting Adjourned** 2:43pm

James Brower, Recorder